



Embassy of the Republic of the Philippines
Pasuguan ng Pilipinas
Seoul



BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

01 June 2026

Dear Mr. Yoo,

Please be informed that, per Notice of Award dated 31 May 2026, issued by the Head of Procuring Entity, your company, **ALPHA – SOOKMYUNG WOMEN'S UNIVERSITY BRANCH**, is hereby given this Notice to Proceed in connection with the procurement of a contract for exhibit catalogue printing for the art exhibition titled "Philippines-Korea: Enduring Friendship through Art" at the Philippine Showroom, upon signing of the Contract.

This Notice is issued in accordance with the 2025 Implementing Rules and Regulations of Republic Act No. 12009, otherwise known as the New Government Procurement Act.

Sincerely yours,


BERNADETTE THERESE C. FERNANDEZ
Ambassador and Head of Procuring Entity

Mr. SEONG-JOO YOO

Alpha – Sookmyung Women's University Branch
40 Cheongpa-ro 47gil, Yongsan-gu, Seoul
Tel. No.: (02) 7047-5250

CONTRACT

The Contract for Exhibit Catalogue Printing for the Art Exhibition titled "Philippines-Korea: Enduring Friendship through Art" at the Philippine Showroom ("Contract") is entered into between the **EMBASSY OF THE REPUBLIC OF THE PHILIPPINES** in Seoul ("Embassy"), with its office at 80 Hoenamu-ro, Yongsan-gu, Seoul 04346, represented by Ambassador Bernadette Therese C. Fernandez, and **ALPHA – SOOKMYUNG WOMEN'S UNIVERSITY BRANCH** ("Supplier") with its office at 40 Cheongpa-ro 47gil, Yongsan-gu, Seoul, represented by Mr. Seong-Joo Yoo, jointly known as "Parties".

I. Scope of Work

The Supplier will be responsible for the production of the catalogue, which includes:

- a. Printing and Finishing – High-quality offset or digital printing, assembling, and binding
- b. Packaging and Delivery – Securely packing the catalogues and delivering them to the Embassy.

II. Catalogue Specifications

Quantity	100 copies
Finished Size	A5 (148 x 210 mm)
Extent/Pages	58 pages + 4 pages of cover
Paper Stock (Inside)	80 gsm Matte Art Paper
Paper Stock (Cover)	250 gsm Gloss Art Card
Color	Full Color (4/4 CMYK) throughout
Binding	Perfect Bound (glued)
Finishing	Matte Lamination on Cover

III. Quality Assurance and Rejection

The Supplier must absorb the cost of reprinting any damaged, misprinted, or off-color materials due to Supplier error. Deliverables must match the approved physical proof.

IV. Contract Price

Based on the scope of work of the Supplier listed above and as agreed by the Parties, the contract price for this project is **Two Million Korean Won (KRW 2,000,000)**.

V. Terms of Payment

The Embassy shall pay the Supplier the total amount of **Two Million Korean Won (KRW 2,000,000)** for the production of exhibit catalogue in cash, upon delivery of 100 copies of exhibit catalogue at the Embassy.

VI. Miscellaneous

The Embassy and the Supplier agree to the following:

- a. *No Employer-Employee Relationship.* Nothing in the contract is intended or deemed to create any employment, partnership, agency, or joint venture between the parties.
- b. *Additional Services.* Any additional services ("Additional Services") must be requested in writing by either Party and are subject to the availability of suppliers and contractors in Seoul, South Korea.
- c. *Government Auditing Rules and Regulations.* The relevant accounting and auditing rules of the Government of the Republic of the Philippines shall cover this contract.

X. Severability

Should any provision of this contract be determined to be void, invalid, unenforceable, or illegal for whatever reason, such provision(s) shall be null and void; provided, however, that the remaining provisions of this contract shall be unaffected thereby and shall continue to be valid and enforceable.

XI. Termination

If either the Embassy or the Supplier breaches its obligations under this Contract, the other party may terminate this agreement by providing the breaching party with at least thirty days' written notice, except that such notice will not lead to termination if the breaching party remedies the breach before the thirty-day period ends.

XII. Settlement of Disputes

Parties shall exert their best efforts to amicably settle any dispute, controversy, or claim arising from the contract or the breach, termination, or invalidity thereof.

XIII. Observation of Laws

Both parties shall comply with the relevant laws and regulations of the Republic of Korea and the Republic of the Philippines in performing the

contract.

XIV. Immunity

Nothing in the contract shall be construed as a waiver by the Embassy of its diplomatic or consular immunity recognized under international law and national laws of the Republic of Korea.

XV. Entire Contract

This Contract constitutes the entire Contract between the Parties. No modification or amendment of this Contract shall be effective unless in writing and signed by both Parties.

01 JUNE 2026

[EMBASSY]

[SUPPLIER]


BERNADETTE THERESE C. FERNANDEZ
Ambassador
Embassy of the Republic of the Philippines

SEONG-JOO YOO
Alpha – Sookmyung Women's University
Branch

